



Welcome to the After School Care 2019/20

Welcome

We look forward to giving your family a warm welcome in the After School Care (ASC) from 1st August 2019. Your child is embarking on a new and exciting chapter, and together we will make sure that your child gets the best possible start to school and after school care. On the next few pages, you can read about our introduction programme for the new children and some general information about the After School Care.

Introduction programme for new nursery class / 0 grade children

During the first two days of August (Thursday 1st August and Friday 2nd August), the children must arrive by 9:00 a.m., as we will have assembly at 9:15 a.m. If there are children, who feel a little overwhelmed, mom or dad are welcome to stay the first day.

During the first three weeks in the After School Care, our focus is on getting to know each other through a lot of fun activities. We will be learning each other's names and talking about the way we behave and act around each other. There will also be ample time to play with all the new toys, play in the playground and much more... You can find the programme for the first three weeks at the end of this document.

Focus areas

- FRIENDS
- FUN
- TABULEX
- CHECKING-IN AND OUT
- RULES
- SOCIAL SKILLS

Opening hours during the school year

School days 06:30-17:00

On school days, the ASC is open every morning from 6:30 to 8:00. We send the children to school at 08:00 each morning and are open to receive them again when school finishes.



School holidays: 07:00-17:00

- During the school holidays, the ASC is open from 7:00-17:00.
- You are required to register your children's days off/holidays or enrolment via Tabulex (SFOweb.dk)
- Your child needs to be at the ASC by 09:30, because certain days are designated field trip days. Field trips usually take place between the hours 09:30-15:00.

Closing days

The ASC is closed during weekends and the following days in 2019/20 (all days included):

- 23 December 2019 to 1 January 2020 (Christmas)
- 6 April 2020 to 13 April 2020 (Easter)
- 8 May 2020 (Great Prayer Day)
- 21-22 May 2020 (Ascension Day Holiday)
- 1 June (Pentecost)

Registration

We are obligated to register your child's attendance and absence every day. This is done via an electronic check-in system, which your child is required to use every day that he/she attends the ASC. We will contact you if your child does not turn up and we haven't received any information from you that explains his/her absence. Therefore, it is in everyone's interest that you remember to inform the ASC of any days off, doctors/dentist appointments and/or illness.

We also need to be informed if any person other than yourself will be collecting your child. If we are not informed, we are not allowed to let your child leave the ASC!

Your child **MUST** check themselves in and out each day and say goodbye to a member of our staff!

Co-operation

All members of staff, teachers and pedagogues work closely together to build and develop a strong and harmonious working relationship. All the classes from grade 0/nursery class to Primary 3 have a pedagogue working with the class. The After School Care also cooperates closely with the After School Club Bryggergården, which many of the children at the school decide to join when they finish Primary 3 and can no longer attend the After School Care.



Enrolment

Children who start in the new nursery classes each year are automatically enrolled in the After School Care. If your child is starting in one of the Primary classes, please contact the Head of After School Care Uri Harlam (mailto: HG5V@kk.dk) if you wish to enrol. If you wish to cancel your enrolment in the ASC, a full month's notice is required.

Payment

The After School Care fee is DKK 962 per month per child (if the child resides in the Municipality of Copenhagen, the month of July is free of charge). From 1st September 2019, the price will increase to DKK 1,005 per month due to longer opening hours. Please be aware that the price may differ if you reside in another municipality!

Contact information

If you have any questions, please come and see us or call us. The After School Care phone number is +45 2491 3687 (hours: 14:00-17:00 Monday through Friday).

We look forward to welcoming you and your child in August and wish you a wonderful summer.

Kind Regards,

Uri Harlam, Head of After School Care, and the pedagogues in 0 grade/nursery class



Jonas O.DK



Simple O.EN



Helena O.FR



1 AUGUST THE FIRST DAY OF AFTER SCHOOL CARE

PLEASE REMEMBER

Packed lunch, snack, water bottle, a change of clothes and sun lotion.

PROGRAMME:

9:00-10:00

Welcome with parents

10:00-10:30

Eating snack (Children only)

10:30-12:00

Break time – play outdoors

12:00 - 12:30

Lunch

12:30-14:00

Playing (and mom and dad
can come and collect)

* New children at the European School Copenhagen
can join the After School Care from 1 August 2019

Week 31



TIME	MON	TUE	WED	THU	FRI
	29/07-2019	30/07-2019	31/07-2019	01/08-2019	02/08-2019
09.00 – 10:00				Welcome with parents	Welcome with parents
10:00 – 10:30				Snack time (Only children)	Snack time (Only children)
10:30 – 12:00				Outdoor play	Outdoor play
12:00 – 12:30				lunch	lunch
12:30 – 14:00				Playing (mom and dad can collect)	Playing (mom and dad can collect)
14:00 - 17:00				ASC time	ASC time

Week 32



TIME	MON	TUE	WED	THU	FRI
	05/08-2019	06/08-2019	07/08-2019	08/08-2019	09/08-2019
07:00 – 09:15	ASC time	ASC time	ASC time	ASC time	ASC time
09:15 – 10:00	Daily activity	Daily activity	Daily activity	Daily activity	Daily activity
10:00 – 10:30	Snack time	Snack time	Snack time	Snack time	Snack time
10:30 – 11:00	Outdoor	Outdoor	Outdoor	Outdoor	Outdoor
11:00 – 12:00	Play time	Play time	Play time	Play time	Play time
12:00 – 12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 - 14:00	Play time	Play time	Play time	Play time	Play time
14:00 – 17:00	Pick up and ASC time	Pick up and ASC time	Pick up and ASC time	Pick up and ASC time	Pick up and ASC time

Week 33



TIME	MON	TUE	WED	THU	FRI
	12/08-20189	13/08-2019	14/08-2019	15/08-2019	16/08-2019
07:00 – 09:15	ASC time	ASC time	ASC time	ASC time	ASC time
09:15 – 10:00	Daily activity	Daily activity	Daily activity	Daily activity	Daily activity
10:00 – 10:30	Snack time	Snack time	Snack time	Snack time	Snack time
10:30 – 11:00	Outdoor	Outdoor	Outdoor	Outdoor	Outdoor
11:00 – 12:00	Play time	Play time	Play time	Play time	Play time
12:00 – 12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 – 14:00	Play time	Play time	Play time	Play time	Play time
14:00 – 17:00	Pick up and ASC time	Pick up and ASC time	Pick up and ASC time	Pick up and ASC time	Pick up and ASC time